

# Applying for International Undergraduate Admissions

At The University of Montana you are considered an international student if 1) you are not a U.S. Citizen or permanent resident or refugee, 2) you are living in the U.S. under a F,B, H,J,L, OR M visa. If either of these is true then you should complete and return this application.

There is no deadline for international admissions, however applications should be submitted at least six months prior to the semester you wish to enroll. By submitting your application early there will be plenty of time to request test results and academic records as well as apply for a student visa.

## International Admissions Procedures

Mail all of the following materials to The University of Montana Enrollment Services – Admissions office.

- 1. The International Undergraduate Application for Admission form. You may also apply online by visiting <http://admissions.umt.edu>
- 2. A US \$30 non-refundable fee paid by international money order or check drawn on a U.S. bank. If you apply online there is a \$36 non-refundable fee paid by credit card only.
- 3. An official English language proficiency score report showing one of the following:
  - 61 iBT on the Test of English as a Foreign Language (TOEFL) or
  - 5.5 on the International English Language Testing System (IELTS) or
  - 69 on the Michigan English Language Assessment Battery (MELAB) or
  - 440 on the SAT Writing Section or
  - 18 on the ACT combined English/Writing section
- 4. Official or certified academic records and grades from all secondary and post-secondary institutions. These documents should be in the original language accompanied by an English translation (you can make the translation yourself). Photocopies or scanned copies will not be accepted.
- 5. Completed Certificate of Financial Responsibility included in the application. Also include a bank statement or reference letter from a bank or financial institution that verifies that funds will be available to you to cover the estimated costs for one academic year.
- 6. Photocopy of your passport or other official identification.

## Conditional Admissions Procedures

Students who do not meet the required English language proficiency for full admission but are academically qualified can apply for Conditional Admission. Students should mail all of the following materials to The University of Montana Enrollment Services – Admissions office.

- 1. The International Undergraduate Application for Admission form. You may also apply online by visiting <http://admissions.umt.edu>
- 2. A US \$30 non-refundable fee paid by international money order or check drawn on a U.S. bank. If you apply online there is a \$36 non-refundable fee paid by credit card only.
- 3. Official or certified academic records and grades from all secondary and post-secondary institutions. These documents should be in the original language accompanied by an English translation (you can make the translation yourself). Photocopies or scanned copies will not be accepted.
- 4. Completed Certificate of Financial Responsibility included in the application. Also include a bank statement or reference letter from a bank or financial institution that verifies that funds will be available to you to cover the estimated costs for one academic year.
- 5. Photocopy of your passport or other official identification.

## Scholarship Opportunities

### UM Entering Student Scholarship

All first time incoming international students will be considered for the UM Entering Student Scholarships. Scholarships are awarded based on the completed International Application. No additional application is required. The Scholarship Committee will evaluate each application and award students the scholarship that best matches the students' characteristics. The scholarship can be valued from \$1,000 to \$6,000 per year.

### Davidson Honors College – Presidential Leadership Scholarship

The Presidential Leadership Scholarship is The University of Montana's premier academic scholarship. Each scholarship includes a full or partial tuition waiver, the value of which varies according to the amount of tuition each year. Students can apply online or download the application form at <http://admissions.umt.edu/dhc.html>. The application deadline is postmarked December 31.

# The University of Montana - International Application for Undergraduate Admissions



Term of Enrollment:  Fall  Spring  Summer  Year \_\_\_\_\_ Nonrefundable application fee \$30  
Application is for:  The University of Montana main campus  UM College of Technology  
 Online Course Only (Note: check if you do not plan to take any courses physically on campus)

Please mail this completed application to:  
Enrollment Services – Admissions  
The University of Montana • Missoula, MT 59812-2016

\*\*PLEASE PRINT CLEARLY\*\*

## 1. Personal Information

Name (as it appears on your passport) \_\_\_\_\_  
(Last/family) (First/given) (Middle/maiden)

Other name(s) by which your records can be identified \_\_\_\_\_

Permanent home address

Mailing Address

E-mail address (if available) \_\_\_\_\_

Telephone number (country code, area code and number) \_\_\_\_\_

FAX number (country code, area code and number) \_\_\_\_\_

Birthdate \_\_\_\_/\_\_\_\_/\_\_\_\_ Place of birth \_\_\_\_\_ / \_\_\_\_\_  
City Country

Country of citizenship \_\_\_\_\_ Country of permanent residence \_\_\_\_\_

If you are currently in the U.S., what is your immigration status? \_\_\_\_\_ Gender:  Male  Female  
(F-1, F-2, J-1, J2, ETC.)

## 2. Education Information

Have you previously attended The University of Montana?  Yes  No Dates of attendance \_\_\_\_\_

Intended Bachelor Degree: (field of study or major) \_\_\_\_\_

### English proficiency test score:

Name of test: TOEFL IELTS MELAB ACT SAT  
(please circle one)

Date of test: \_\_\_\_\_ Test score: \_\_\_\_\_

- I have not yet taken an English Language test  
 I would like CONDITIONAL ADMISSION

**OR**

I will take the test on: \_\_\_\_\_ Name of Test: TOEFL IELTS MELAB ACT SAT  
(test date) (please circle one)

**3. Educational background**

Please list all secondary and post-secondary schools or universities attended.

1. Write the names of all secondary and postsecondary/tertiary schools that you have attended.
2. Write the kind of school you attended (such as Grundschule, Volkshule, Mittelschul, Gymnasium, Liceo, Colegio, Ecole Superieur, Trade School, High School, Teacher’s College, University, etc.). Use the terminology of the country in which the school was located.
3. Write the city, village, or town, and country where the school you attended was located.
4. Write the month and year in which you entered the school.
5. Write the month and year in which you left or expect to leave the school.
6. Write the name of any examination(s) you passed or expect to pass, or degree(s), diploma(s), or certificate(s) you obtained or expect to obtain, if any, from each institution. Please use the terminology of the educational system you attended: GCE, Baccalaureate, Maturita, Studentereksamen, Bachillerato, Bachelor’s, Licenciado, Diplom, etc.
7. Write the date that the degree, diploma, certificate, etc., was received or the date that you expect to receive it.

1 Name of School	2 Type of School/ Institution	3 Address, City, Country	4 Dates of Attendance From	5 To	6 Name of Degree/Diploma	7 Date Received or Expected

**4. Safety and Security**

**All applicants must answer these questions.**

A felony in Montana State Law is defined as a crime for which more than one year in prison may be imposed.

1. Have you ever been convicted of a felony?  Yes  No
2. Have you been otherwise institutionalized for threatening or causing physical or emotional injury to persons or property?  
 Yes  No

Suspension is defined as a sanction imposed for disciplinary reasons that results in a student leaving school for a fixed time period, less than permanently. Dismissal from a college for disciplinary reasons is defined as a permanent separation from an institution of higher education on the basis of conduct or behavior.

3. Have you ever been dismissed and/or suspended from a college for disciplinary reasons?  Yes  No

**If you answered “yes” to any of the above questions, please provide an explanation with this application. Failure to do so will delay processing of your application.**

An affirmative response to any of these questions will not automatically prevent admission, but you will be asked by the University to provide additional information. This information will be reviewed by a campus committee to ensure campus safety. Any falsification or omission of data may result in a denial of admission or dismissal.

To ensure adequate evaluation of your file, this application and all supporting documentation must be received thirty days before the beginning of the semester.

**5. Other Information** (optional)

If you have a disability that should be brought to the attention of The University of Montana, please submit a confidential request for accommodation to Enrollment Services - Admissions or Disability Services for Students. Documentation of disability may be required. No qualified individual with a disability will be by reason of such disability excluded from participation in or be denied benefits for the services program or activities of a public entity or be subject to discrimination by such entity.

**6. Signature** (required)

I hereby certify that to the best of my knowledge the foregoing information is true and complete without evasion or misrepresentation. I understand that if it is later found otherwise, it is sufficient cause for rejection or dismissal. If my application for admission is approved, I agree to abide by the present and future rules and regulations, both academic and nonacademic, and the scholastic standards of The University of Montana, its colleges, schools, departments and institutes, including but not limited to those rules, regulations and standards stated in both the undergraduate and graduate catalogs. I further acknowledge that if I fail to adhere to these regulations or meet these requirements, my registration may be canceled.

\_\_\_\_\_  
Applicant’s complete legal signature Date

The University of Montana does not discriminate in admission, or the provision of services, nor employment policies on the basis of race, gender, national origin or ancestry, marital status, creed, religion, color, political ideas, sexual preference, age, or physical or mental disability. Available in alternate format.

## 7. Scholarship Supplement

This information will be used to evaluate student scholarships and awards. We ask you to fill out this page completely to help in this process.

### A. Personal Information

Name \_\_\_\_\_

Email \_\_\_\_\_

Country of Citizenship \_\_\_\_\_

High School Last Attended \_\_\_\_\_

Cumulative High School GPA \_\_\_\_\_

**OR**

College(s) Previously Attended \_\_\_\_\_

Cumulative College GPA \_\_\_\_\_ College Credits Earned \_\_\_\_\_

English Language Proficiency Test: TOEFL IELTS MELAB SAT ACT Score \_\_\_\_\_ Date Taken \_\_\_\_\_

(please circle one)

### B. Academic Honors

Briefly list or describe your academic honors \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### C. Extracurricular and Volunteer Activities

Please list your extracurricular and volunteer activities.

Activity	Dates		Positions held or recognition received
	From	To	

### D. Work Experience

Please list the jobs you have held during the past two years.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

E. I certify that the above information is true and correct to the best of my knowledge.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

### Certificate of Financial Responsibility

The U.S. Citizenship and Immigration Services require that every international student verify the availability of funds to pay for educational and living expenses before an I-20 or DS-2019 form can be issued. The I-20 or DS-2019 is used to obtain a visa to enter the U.S. *Complete and return this form with your completed International Undergraduate Application for admission.*

Applicant Information: (Please Print)

Family Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_ Maiden/Fomer Name \_\_\_\_\_

I verify that I have resources available to meet the tuition and fees, room and board, books and supplies, and personal and health expenses. I understand that the costs listed below are estimates and are subject to change without notice. Falsification of my financial status in order to obtain a Certificate of Eligibility (I-20/DS-2019) is a violation of United States law and may subject me to revocation of my visa. I permit The University of Montana to release information to third parties about my application or financial records if misrepresentation is suspected or confirmed.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Sources of Funds	Amount in U.S. Dollars
<input type="checkbox"/> <b>Self-Support</b> Please attach a statement from a bank official on bank's stationary verifying the amount you indicate.	\$
<input type="checkbox"/> <b>Parents or Individual Sponsors</b> Your sponsor must sign the certification portion below. Please attach a statement from the sponsor's bank verifying his/her ability to provide you with the funds you indicate.	\$
<input type="checkbox"/> <b>Your Government or Other Sponsoring Agency</b> Enclose with this form a signed copy of your letter of award, specifying the current date, the dollar amount, and the exact starting date and length of the grant.	\$
<input type="checkbox"/> <b>I will work at UM while attending classes</b> For more information on student jobs at UM go to <a href="http://www.umt.edu/studentjobs/">http://www.umt.edu/studentjobs/</a>	\$ 4,000
<input type="checkbox"/> <b>Other:</b> _____ Enclose with this form a signed affidavit from an authorized person to certify the accuracy of this entry.	\$
<b>TOTAL (in U.S. Dollars)</b>	<b>\$</b>

All financial documents must be in English and must have a signature, official seal, or be on letterhead from an official agency. Documents must be dated within 6months of receipt.

This is to certify that I have read the information furnished by the applicant on this form, that it is a true and accurate statement, and that the funds are available in U.S. currency and will be provided as required.

Signature of Sponsor \_\_\_\_\_ Date \_\_\_\_\_ Relationship to Student \_\_\_\_\_

Sponsor's Address \_\_\_\_\_

#### Dependents

Will any dependents accompany you during your stay at The University of Montana?

No       Yes (if yes please complete the table below)

You must complete this section if you intend to bring dependents with you. You must be prepared to provide proof to the consular official of sufficient funding for each accompanying dependent.

Last Name	First Name	Birthdate mm/dd/yyyy	Country of Birth	Country of Citizenship	Gender	Relationship

Total Expenses of Dependents \$ \_\_\_\_\_

(add \$3,000 for spouse and add \$1,500 for each child)

# Estimated Expenses for One Academic Year

Estimated expenses based on 2009-2010 budget.  
2010-2011 budget will be available May 2010.

Please note that all fees are subject to modification by action of the State Board of Regents

Tuition and Fees	\$17,762
Room and Board	\$6,212
Books and Supplies	\$850
Personal Expenses	\$1,000
Health Insurance	\$1,472

**Total estimated cost .....\$27,296**

## Explanation of expenses

**Tuition and Fees.** The tuition and fees shown on this page are for a full-time lower division undergraduate student load of 12-21 credits each semester (for two semesters). In addition to basic educational costs, tuition and fees support services such as student activities and provide access to the Curry Health Center, computer services and athletic events. An orientation fee of \$65 is assessed the first semester only. Tuition and fees are paid on a semester basis. Junior and senior level tuition is slightly higher.

**Room and Board.** The estimate is based on a double-occupancy room and the most popular meal plan. UM also offers suites, single-room housing options, and various meal plans, which would affect room and board costs.

**Books and Supplies.** Books and school supplies vary depending upon each course. Textbooks and other materials can be purchased at the University Center Bookstore or online at <http://www.montanatextbooks.com/>

**Health Insurance.** UM requires all students to have medical insurance for hospitalization or referral beyond UM's Curry Health Center. Students may purchase Blue Cross/Blue Shield of Montana major medical insurance at the beginning of each semester. Students who can prove that they have insurance that is equal to or better than Blue Cross/Blue Shield are eligible to waive this insurance at registration. Insurance purchased Spring Semester will continue to cover students through the summer.

**Personal expenses.** Personal expenses include local travel, entertainment, and other costs that vary greatly with lifestyle. For instance, parking permits cost \$185 per year for a car.

**Total estimated costs.** This is the amount to be covered in addition to tuition, fees, room and board on the statement of financial support required for admission. It appears on the I-20 Form as follows:

Tuition and fees	\$17,762
Living Expenses	<u>\$9,534</u>
Total	\$27,296

## Additional Financial Information

**Summer living expenses.** International students may choose to remain in the U.S. during the regular three-month vacation period (mid-May through mid-August), which is not part of the regular academic year. Students who stay in the U.S. should plan to spend at least another \$1,500 for living expenses. Students who wish to enroll for summer semester courses should expect to pay tuition and fees comparable to those for the academic year. Summer expenses are not reflected in cost figures elsewhere.

**Dependents.** If international students are bringing dependents to the U.S., then an additional \$3,000 for their spouse and \$1,500 for each dependent will be required on the financial statement. A student must be prepared to provide proof to the consular official of sufficient funding for each accompanying dependent.

**Other Financial Assistance.** Other types of financial assistance are available for international students once they become a students at UM. This assistance, which is limited, may include emergency short-term loans and fee waivers. These fee waivers and emergency short-term loans are only available for international students after their first year at UM.

**Campus Jobs.** International students on a F-1 or J-1 visa may work on-campus up to 20 hours per week while school is in session. During the vacation periods the employment may be full-time for students who are eligible and intend to register for the next academic term.